



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**MOHENDRA KUMAR DEY COLLEGE**

VILL DARMIKHAL GRANT(AMRAGHAT) PO DARMIKHAL GRANT PS  
DHOLAI, SILCHAR, CACHAR, ASSAM

788116

WWW.MKDC1994.IN

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Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Once it was a dream to the people of broader Amraghat area to have an Institution of Higher education in the remote corner of the district Cachar. But the sacrifice and dedication of the enlightened personalities of broader Amraghat area made Mohendra Kumar Dey College a reality. Mohendra Kumar Dey College was established in the year 1992 at Amraghat, near the Bhuvan Hill Range on a plot measuring 11.3 Bighas donated by Sri Phoni Bhushan Dey, a social activist, in memory of his father Late Mohendra Kumar Dey. The foundation stone of the college was laid on 1st September 1992 by Sri Mohitosh Purkayastha, a veteran freedom fighter, the then member of Rajya Sabha and in presence of Sri Parimal Suklabaidya, the then MLA of Dholai Constituency.

People from every caste and community and from every section of the society of the locality came forward to establish the college on the donated land. Financial sound people extended their financial help, tea garden labours and other labour class came with their spade, billhook and axe to work physically together to shape the future of their children. A spirit, an enthusiasm worked to them, it was their dream that becoming reality before them. District Headquarter Silchar, is just 35 kilometers, not so far, but then it took four to five hours to reach due to poor means of communication and transportation. Local intellectuals moved here and there to manage required things, communicated many dignatories seeking help. It was due to their approach Sri Santosh Mohan Deb, former Union Minister made commendable contribution for constructing building of the College. Sri Parimol Suklabaidya, Hounarble Minister of Assam also made contribution in subsequent years. So, it was the collective effort of the locality that ultimately made their long cherished dream a reality.

Degree Course of the College was started in 1994 with prior permission of Assam University Silchar. In the Year 2005, College secured its First Government Concurrence from the Government of Assam and subsequently secured final government concurrence. Several hundreds of students passed out from the College with graduation Degree and now serving in different sectors across the country. College was included under the scheme of Government's Financial Aid in year 2009 – 10, 2010-11. After 26 years of its foundation Government of Assam under '**Assam Venture Educational Institution Provincialisation Act 2017**', College was short listed for Provincialisation and list was declared on 18th August 2020 and accordingly that was implemented from the 1st January 2021.

College in its long journey faced several hurdles, obstacles, and odd situations, however final success minimized all that and the new spirit will definitely boost and gear up the educational environment of broader Amraghat area to its zenith and that will contribute in socio- economic and cultural enrichment of the locality.

### Vision

***Vision: M. K. Dey College is driven to provide excellent educational opportunities that are responsive to the needs of our students, and empower them to meet and exceed challenges as active participants in shaping the future of our world.***

### Mission

**Mission:** *To create, develop and enhance a high quality educational environment which will create globally competent and responsible citizens, who look at the future, learn from the past and practice in the present with a view to contribute towards a better world.*

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

The College prides itself of bearing a premier institution of higher education in the remote corner of the Cachar district of Assam. Its strength lies in its history, its teachers receptive imaginative, enthusiastic to students. It tries to inculcate the spirit of nationalism in students by making them free thinkers, free from all prejudices and inhibitions, blind beliefs and hatred. The college was setup newly 02(two) decades ago to serve the needs of learners of the Socio-economically downtrodden people of its locality and it is the only higher educational Institution of Dholai (SC Reserved) constituency of the Assam Legislative Assembly. It is considered to be a basic necessity to develop a sense of dedication among the students.

The team of dedicated faculty has made it possible to enlighten space for higher studies in the foot of Bhuban hill which is located at the inter-state boarder and has produced a good number of graduates.

The College has N.C.C and N.S.S for both girls and boys and many students has been selected in different Military and Paramilitary forces.

### **Institutional Weakness**

The College is located in the remote corner area covering a vast geographical area of Dholai (SC Reserved), Sonai and Lakhipur constituency of Assam. The college is historically at disadvantage as regards the enrollment of 'Meritorious' students. Students are also coming from geographically isolated area which is 10/20km. away from the college itself. Further the college doesnot have its own examination centre although the college has approached the concern University several times. Most of the students hails from most socio-economically backward classes S.C, S.T(H), S.T(P), Tea garden, O.B.C and Minority people.

Having only one stream is also a major weakness. The college also could not introduce Major courses due to lack of infrastructure, resources, and permission from the competent authority.

One major weakness of the college is limited number of faculty. The college is provincialised recently in the year 2021. Only 03(three) Posts of Asstt. Professors and 04(four) Tutor Assistant Professors with Tutor Principle was sanctioned and 08(eight) non-teaching staffs post sanctioned with fixed pay and 08(eight) teaching faculty dropped and deprived due to less appear and verification.

Another weakness of the college is lack of sufficient infrastructural facilities. We even lacked adequate class rooms, lack of smart classrooms, rich library, separate Multi-use toilet facilities of girls and boys. The college has prayed for CSR fund to different Govt. agencies but could not avail till date.

## **Institutional Opportunity**

The College imagines itself to be standing at the threshold of immense possibilities, Potentialities and opportunities. The college does not believe in glamour and outward shining on the contrary it believes in generating deep values and stronger work culture.

It sincerely believes that there are immense possibilities of attracting good students to the institution and of enabling them to be successful. Our patriotic activities have drawn the eyes of gen-next with its favour and zeal. The college has sufficient land about 21 bighas 03 khata 6 cha land for initiating other vocational diploma/certificate courses. Thats why we are hopeful of getting better students into our fold.

## **Institutional Challenge**

The college is however not devoid of multiple threats or challenges.

The very first of these threats evolve from economic crisis or recession the world over-most of the people are Marginal farmer, day labour, Tea-garden labourers, rising costs of living has also led poor income group students drop out more than before.

The instruction of the higher authorities regarding de-merge/de-amalgamation & resulted functioning of higher secondary section in the same campus posed a serious threat to the existence of college as both the institution has separate authority, separate academic calendar and time table of running classes it seriously effecting the smooth functioning of the college.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The basic methodology for the curriculum delivery of the complete syllabus of the various courses that run currently in Mohendra Kumar Dey College, Amraghat has been developed during the early years of the establishment of the institution. Thus the present curriculum delivery process in the institution is time-tested; it is planned and has remained as an in-built system for the teaching-learning process over the years. At the commencement of an academic year, the Academic calendar and Class Routine are prepared by the Committees formed for the purpose. Before classes of a semester/year begin, Head and teachers of a department sit together and unanimously divide the contents of the syllabus with respect to Paper, Unit and Topics to be dealt. To cover the entire Syllabus in time, Head of the institution is apprised from the departments for the requirement of Part-time teachers to make up the shortage, if any, of teachers against vacant posts in their departments and accordingly, temporary part-time teachers are appointed by the authority. Heads of the Departments note the allocated periods of the respective department in the overall Class Routine of the year and allot the periods of

various classes for each and every paper of the various semesters of the departments. Names of the teachers are inserted in the Class Routine, communicated to the Head of the institution through concerned Academic Coordinators for the official notification, supervision of classes and knowledge of the concerned students. In the introductory classes, teachers discuss his/her part of syllabus, Units, Topics and general plan of lessons to be delivered in the current Semester/year. Students are also informed regarding the topic of discussion for the next class. Printed Study materials from Departmental-computer/ Class Whatsapp group are generally supplied at the completion of a Unit/Topic. Chalk and talk, demonstrations, project works, field visits etc., are used in the delivery process. Group discussions, students' seminar, MCQ Tests etc. are also conducted from time to time. Class/Unit Tests are conducted regularly. As the college is an affiliated college to Assam University it has to follow the curriculum designed by the University only.

### **Teaching-learning and Evaluation**

**Assessment of Learning Level:** The learning level of the students are usually assessed through conduction of Unit Test, Class Test, Project Works, Assignments, Group Discussions, Surprise Tests, Students' Seminar, etc. Moreover, classroom interactions with students also give sufficient evidence with respect to the level of students' engagement that enables them to clear their doubts as well as queries. Programs for Advanced & Slow learners: Remedial classes as a measure to address such students are taken departmentally by the teachers concerned to address the problem of slow learner students. Teachers of the concerned departments also arrange classes online as and when required by the students.

**Participative Learning:** There is scope for participation of learners in various co-curricular activities like intra and inter-college quizzes, debates, sports and cultural events. Besides, the students are encouraged to take part any events held by affiliating university annually. These events give students ample scope for personality development and building leadership quality. As a part of participative learning, students participate in the Workshops, Seminars, Exhibitions, etc organized by the college and other institutions which give them depth of knowledge. They get to learn new knowledge and build skills from such programs.

**Continuous Comprehensive Assessment (CCA):** As per the new CBCS guideline of Affiliating University effective from 2018-19 session, the internal assessment is an integral part of Continuous Internal Evaluation process in TDC semesters of all streams, which comprises of Internal Assessment Tests and Attendance in Classes. Thus, under CCA, total marks are assigned to the students on the basis of marks obtained in the Unit Test(s) and on the basis of percentage of attendance in particular class as per CBCS-guideline. This helps to understand the progress and lacking areas of students. The internal assessments are conducted twice in a semester, the periods of which are notified in due time by the affiliating University. The second phase of the internal begins by the end of the course. The first phase is crucial because it gives the clear idea about the progress and lacking of a student. Prior to 2018-19, Internal Examination and Class Tests etc. were conducted regularly to assess the performance of the students as per Non-CBCS Regulation of Affiliating University to sent-up them for Final Examinations of the University.

### **Research, Innovations and Extension**

Research related activities are done by teachers for enhancing their career advancement. The college is however striving to enhance Research activities in various forms such as field trips and excursion, but truly research based projects and activities are somewhat need to be focused as felt by the college. With regard to innovation the Central library is planning and promoting services to the community besides serving to the students and teachers. With the idea of Unnat Bharat Abhiyan of 2014, the college is trying to fill the gap of public library services in the locality, this is make people take the opportunity of resources and make them aware of the needs of the local people in need of employment news, making aware of local farmers about indigenous seeds. The local school children are made aware about the importance of library to the school children so that they develop reading habit and make them friendly with the library beforehand.

## **Infrastructure and Learning Resources**

**Infrastructure** 1. General Classrooms: The College has 2 Halls, 6 rooms. 2. Auditorium : The College has an auditorium with seating capacity of 300 where cultural programmes are conducted, which also serves as a classroom and Examination Hall as and when required. 3. A library run by the Asstt. Librarian with two supporting staffs. 4.CCTV surveillance: The entire college is under the 24 hours CCTV surveillance installed in various positions including the classrooms which is helpful in maintaining internal discipline as well as ensuring a peaceful learning environment. 5.A generator with 15 KVA capacity for supplying power during power cuts

**Learning Resources:** The College has a library operated manually to manage acquiring, circulation, cataloguing, serials control , and the entire administration of the library and it is running smoothly under the leadership of Asst. Librarian of the college. The transaction of the library document is entirely done manually and records are maintained. The library is trying to introduce data management system for the entire Library by installing latest software and computerisation of the Library. Recently the Vice-Chancellor of Assam University during his personal visit assured the college authority to introduce E-library for the benefit of the student community. The Library is planning for installing DSpace software for maintaining the institutional repositories and other electronic resources.

## **Student Support and Progression**

The institution was established to serve the students and is functioning serving them. Naturally all of its various administrative, curricular, co-curricular and extracurricular activities centre on the students. The College management always encourages co-curricular talents in the students. The Mohendra Kumar Dey College Students' Union (MKDCSU) has music and dramatic club and a debating club. Students having interest and penchant in debating, quizzing, recitation, singing and acting in drama and perform during the annual social week and also on various occasions. The College has wings for NCC and NSS. These bring laurels for this college on many occasions.

## **Governance, Leadership and Management**

**Effective leadership and Decentralised Management:** The decentralized nature of governance and perspective plan of the college is reflective of effective leadership. A part from the academic committee, there

are different cells and committee which is entrusted with different responsibilities to ensure decentralization of decision making at every level. The college promotes a culture of participative management Opinions of HoDs, non- teaching staff and stakeholders are considered and valued.

**Strategic Plan and Deployment:** In the current strategic plan of the college decision to introduce various Vocational certain subject along with it is general Degree programme. Governing body of the college in its meeting considering the need and demand of locality as resolved to introduce subject like 1. Psychology 2. Geography 3. Mathematics 4. Archeology 5. Management (BBA) 6. Horticulture 7. Home Science 8. Nursing 9. Art & Painting Sculpture 10. Food Processing 11. Journalism and Education and for this purpose the Principal cum Secretary of the college is empowered to approach various Universities for offering these new subjects to the students in consultation with the competent authorities of the state Government.

**Welfare Measures for staff:** Reservation of admission seat 1or wards of employees and free admission to wards of non-sanctioned grade four employees are some of the welfare measures provided by the institution to its staff. Only 3 Nos. of teaching staffs are receiving UGC scale, 4Nos. of Teaching staffs and Principal of the college still working on fixed pay basis, their professional qualification is still under verification by the Govt. of Assam. The college is provincialised w.e.f 01-01-2021 and many of the qualified faculty members dropped from provincialisation of their services due to less enrolment in their respective department and they are still working in their same post with a minimum honorarium provided from college fund. The Non-Teaching staff of the college getting a negligible amount of fixed pay from the Govt., which is not sufficient for their survival. Non-sanctioned Non-teaching staffs are provided honorarium from college fund. The college is furnishing status of the present working teaching non-teaching staffs regularly to the state Govt. for their due consideration.

### **Institutional Values and Best Practices**

**Gender sensitivity:** The college is sensitive to gender parity. Gender sensitization programs in terms of extension activities and counseling are regularly organized. There is a grievance re-ressal cell and a sexual harassment cell to ensure safety and security of girls. As part of ensuring security to girl students, self defense program is conducted by the IQAC.

**Observance of Days of National and International importance:** The college celebrates various festivals and observes days of national international and regional importance throughout the year.

**Transparency in Functioning:** The college ensures transparency in financial, administrative and academic matters by involving all stakeholders, conducting administrative and financial audit as well as maintaining transparency and fairness in internal evaluation.

**Best Practices:** Mohendra Kumar Dey College has evolved a few practices during the last few years that have created a positive impact on its regular functioning. Two of the best practices of the college are (1) Educating the children for promoting Communal harmony in the locality through fun learning. Educating the children for promoting communal harmony in the locality. The sole idea behind holding a summer camp for the growing children was to reduce the disparities between the native Manipuri speaking community and the other community of the Amraghat area. There is a growing trend of increasing distances between these communities. To destruct this, the concept of holding a summer camp evolved as an aid, as the moral construction of a child's mentality begins at home. And a child is more vulnerable to such conflicts and difference, which if exists, creates a long-lasting impact on the minds of the children. As an attempt to prevent the children from being the victims of such a mentality, the Summer Camp primarily focused on the interaction of children from both communities on a single platform through the help of NCC and NSS of the college.

(ii) Innovations in teaching-Learning process

The purpose of education is not just making a student literate but to add rational thinking, knowledge, ability, and self-sufficiency in a student, and the concept of innovation is quite established in this regard by adopting new and innovative approaches. Brings creativity and excellence in any institution for bringing in educational change in the current set up. Mohendra Kumar Dey College introduced some strategies for development which have created a positive impact on the functioning of the college. The college follows many innovative and ideal practices that aim at the holistic development of students as well as promote quality and excellence in all areas of its activity. In accomplishing the task of making the institution 'a Centre of excellence in the field of higher education'.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MOHENDRA KUMAR DEY COLLEGE
Address	VILL DARMIKHAL GRANT(AMRAGHAT) PO DARMIKHAL GRANT PS DHOLAI, SILCHAR, CACHAR, ASSAM
City	Silchar
State	Assam
Pin	788116
Website	<a href="http://WWW.MKDC1994.IN">WWW.MKDC1994.IN</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mita Dey	03842-295015	6000407936	-	deymita0320@gmail.com
IQAC / CIQA coordinator	Hussain Ahmed Laskar	03842-	8638478217	-	hussainahmedlaskar769@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
Assam	Assam University	<a href="#">View Document</a>

  

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

  

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	VILL DARMIKHAL GRANT(AMRAGHAT) PO DARMIKHAL GRANT PS DHOLAI, SILCHAR, CACHAR, ASSAM	Rural	12.9	24360

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Co course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,B A	36	HIGHER SE CONDARY	English	100	41
UG	BA,B A	36	HIGHER SE CONDARY	Meitei\Mani puri	50	38
UG	BA,B A	36	HIGHER SE CONDARY	Bengali	300	51
UG	BA,B A	36	HIGHER SE CONDARY	English	300	221
UG	BA,B A	36	HIGHER SE CONDARY	English + Bengali	250	84
UG	BA,B A	36	HIGHER SE CONDARY	English	50	3
UG	BA,B A	36	HIGHER SE CONDARY	English + Bengali	300	221
UG	BA,B A	36	HIGHER SE CONDARY	Hindi	50	28
UG	BA,B A	36	HIGHER SE CONDARY	English	300	194
UG	BA,B A	36	HIGHER SE CONDARY	English + Bengali	100	25
UG	BA,B A	36	HIGHER SE CONDARY	English	50	2

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				7			
Recruited	0	0	0	0	0	0	0	0	3	4	0	7
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	6	2	0	8
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				10
Recruited	8	2	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	3	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	122	0	0	0	122
	Female	111	0	0	0	111
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	30	20	14	18
	Female	21	14	11	18
	Others	0	0	0	0
ST	Male	4	2	4	6
	Female	9	1	0	3
	Others	0	0	0	0
OBC	Male	30	22	13	15
	Female	15	19	11	10
	Others	0	0	0	0
General	Male	14	11	11	21
	Female	12	8	7	13
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		135	97	71	104

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The college is indebted to start the Commerce stream and Vocational courses so that student may incorporate multidisciplinary students as laid in the new education policy. The system of focusing on the
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	learning of interested studies or the knowledge the students want to acquire may be provided in the days to come.
2. Academic bank of credits (ABC):	The system of maintaining the academic credits may be done if the affiliating university directs so as to maintain in conformity with the NEP.
3. Skill development:	The college may develop Vocational courses that may make the students develop their skills.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Philosophy, Political Science, Economics and Modern Indian language subjects such as Hindi, Bengali and Manipuri Persian are taught in the college.
5. Focus on Outcome based education (OBE):	The results or the outcome of the students are the priority for the education, Mohendra Kumar Dey College also focus on the area and for this teaching and learning both by teachers and students are taken care of.
6. Distance education/online education:	Nil



## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
135	97	71	104	76
File Description		Document		
Institutional data in the prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 16

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
16	16	16	16	16

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.4	2.32	4.52	2.33	6.08

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

**Response:**

Mohendra Kumar Dey College ensures effective curriculum delivery through a well planned and documented process that takes into account proper implementation of all all-inclusive class routine; and, internal evaluation through assignments, projects, class seminars etc. The curriculum of Mohendra Kumar Dey College is designed by Assam University, Silchar. To give the students an overall idea of curriculum within the semester system, the college organises induction programmes to familiarise with the system.

Periodic assessment and review of students is taken in the form of class presentations, assignments, group discussions and tests are followed by remedial measures if and when necessary. Tutorials and faculty- student meetings are regularly held to ensure successful learning outcomes and make necessary shifts in pedagogy accordingly. To ensure effective curriculum delivery, faculty continuously upgrade their knowledge and technical skill by participating in faculty development programmes, presenting their research papers in conferences and by publishing their research articles.

#### 1.2 Academic Flexibility

##### 1.2.1

**Number of Add on /Certificate/Value added programs offered during the last five years**

**Response:** 00

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

##### 1.2.2

**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years**

**Response:** 0**1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**1.3 Curriculum Enrichment****1.3.1****Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum****Response:****Response:**

Sensitisation of students pertaining to issues of Environment and Sustainability, Gender, Human Values and Professional Ethics is very important. Papers offered under Generic Electives, Skill Enhancement Courses (SEC) and Discipline Specific Elective courses are offered keeping in mind these parameters. Special lectures, workshops and conferences are also organised to bring awareness and improve the overall growth and development of students. A course on "Environmental Studies" is compulsory in all UG programmes. There are activity oriented courses in the form of project, seminar etc. that enhances the students analytical power.

**1.3.2****Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 0**1.3.2.1 Number of students undertaking project work/field work / internships****File Description****Document**

Institutional data in the prescribed format

[View Document](#)

## 1.4 Feedback System

### 1.4.1

**Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** No

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 91.33

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
195	133	117	134	106

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
150	150	150	150	150

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2

**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)**

**Response:** 60.17

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
111	78	53	63	56

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	120	120

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 8.44

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools**

**Response:**

**Response:**

The college believes that learning horizons should be taken beyond curriculum and classrooms. Holistic development of students is the need of the hour and students are thereby engaged in experiential learning, participative learning and problem solving methodologies. In this regard, the college has taken numerous initiatives such as conducting extension service so that students learn about localities, sending representation of National Cadet Corps for both boys and girls to several national and regional camps, experiential learning through NSS, Equal Opportunity Cell.

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 100**2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
16	16	16	16	16

**File Description****Document**

Upload supporting document

[View Document](#)**2.4.2****Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)****Response:** 52.5**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	8	8	8	8

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1****Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:****Response:**

Students can go through their respective evaluated answer scripts of sessional examinations. attendance record of students is displayed from time to time. Internal Assessment is conducted as per the guidelines of Assam University. Detailed feedback and suggestions are given to students by faculty members for improvement. The moderation committee of the college ensures transparency in the internal assessment and attendance marks and addresses grievances of students if any.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

**Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated**

**Response:**

**Response:**

The programmes that are offered according to the CBCS courses are counselled to the newly admitted students from time to time. The information relating to such admitted or pursued by students are data are given in the website and likewise the the students after completion of their course are displayed in the bulletin board of the college. The outcome of the students are evaluated from time to time and students are briefed about their results

### 2.6.2

**Pass percentage of Students during last five years**

**Response:** 26.83

**2.6.2.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
09	09	04	07	04

**2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years**



2021-22	2020-21	2019-20	2018-19	2017-18
26	26	18	30	23

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1</b></p> <p><b>Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response: 3.65</b></p>	
<b>File Description</b>	<b>Document</b>
Upload database of all students on roll	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

Mohendra Kumar Dey College encourages the faculty members to create a research culture, also encourages them to participate in seminars and conferences, presentation of research papers and publications. The college motivates the student to prepare wall magazines, posters, exhibitions etc. and arranges study tours to promote transfer of knowledge on recent issues.

#### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 0

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during**

**last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**3.3 Research Publications and Awards****3.3.1**

*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

**Response:** 0.25**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	4	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**3.3.2**

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.13**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	1	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

The responsibility of the college towards the neighborhood community is carried out through extension activities in various fields viz. academic matters, health and hygiene, environmental awareness, personal development, inculcation of cultural and ethical values, etc. The college library also leads in providing extension work to the local school children and make aware of the importance of reading habit and visiting libraries. The college NCC unit, NSS unit together play an active role in such matters.

#### 3.4.2

**Awards and recognitions received for extension activities from government / government recognised bodies**

**Response:**

Mohendra Kumar Dey College have performed several extension activities through NSS, NCC but as of now no such awards have been received. However a small recognition have been provided to us from the 3rd Bn NCC for performing Swachhta Hi Sewa from 15th to 02 Oct 2018 and Appreciation Letters from Dholai BPHC for successful completion of two mega Blood Donation Camp and Health Mela.

#### 3.4.3

**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response: 0**

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

<p><b>3.5.1</b></p> <p><b>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</b></p> <p><b>Response: 0</b></p>	
File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution**

**Response:**

1 General Classrooms: The College has 2 Halls, 4 rooms and 2 Auditorium : The College has an auditorium with seating capacity of 300 where several social programmes are conducted, also serves as a classroom and Examination Hall as and when required. 3 CCTV surveillance: The entire college is under the 24 hours CCTV surveillance installed in various positions including the classrooms which is helpful in maintaining internal discipline as well as ensuring a peaceful learning environment.

#### 4.1.2

**Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

**Response:** 100

**4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.4	2.32	4.52	2.33	6.08

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 4.2 Library as a Learning Resource

#### 4.2.1

**Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library**

**Response:**

## Response

The books are purchased when there is fund for and also pertaining to the need based of the department. Generally the Librarian divide the available budget among the departments and ask departments to select books according to the budget. The Library has a seating capacity of 20 students and a separate teachers reading room having a seating capacity of 10 teachers at a time. The per day use of library is 100 during the classes in full swing.

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

**Response:**

The college is having with computerized student management system. The College Librarian maintains and monitor the college website and in regular interaction with the Coordinator IQAC

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 135

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 1

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

**Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

**Response:** 100

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.4	2.32	4.52	2.33	6.08

  

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

**Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

**Response:** 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.2

*Capacity building and skills enhancement initiatives taken by the institution include the following*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** E. None of the above

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.4

**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** D. Any 1 of the above

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 0

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	4	7	4

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

**Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response:** 100

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	0

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 0

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

*national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 1**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Alumni association organizes meeting with their executive members and suggest various measures for overall development of the college. The Association however is not registered and striving for getting registered.

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

**Response:**

**Response:**

**VISION:** The ultimate goal of the college is to make the institution a center of excellence in the field of Higher Education To achieve this goal, systematic approach, introduction of innovative academic program and planned approach in infrastructural development adopted in recent year s in this institute to produce

trained and skilled student for betterment of the society. The college has also introduced meaningful cocurricularactivities to generate sense of discipline .ethical moral values in the student and center for extensive to involve students in community service and to develop a sense of sharing. Participation in

literary and cultural competitions definitely brings out the talent and helping them to develop into whole personality so as to enable them to contribute towards nation building **MISSION:** Mohendra Kumar Dey College has been serving to the needs of the rural people where most of them were financially weak. The college has created place for it by providing service in terms of valued education and also syllabus oriented Curriculum within the framework of the university.

Principal of College being the head of the institution is the overall head of both the academic and administrative affairs of the college at the institutional level. The Governing Body For the purpose of ensuring participation of stake holders in academic and administrative decisions and effective management

of the institution, the College has a Governing Body with adequate representation of faculty members, ministerial staffs and guardians of the students. IQAC is constituted as per guideline of NAAC to ascertain overall quality in teaching-learning, administrative and Co-curricular activities. The IQAC coordinates

with the Administration, Academic affairs and Extension Activities which include, Academic coordinators, Head of the Departments, Librarian, Convenors of various Committees and Cells of the College. Academic Coordinators looks the academic affairs of different disciplines, academic coordinators are appointed from

amongst the senior faculty members of each discipline, who is entrusted with the job of coordinating and monitoring the routine, classes and support system of each discipline.

### 6.2 Strategy Development and Deployment

#### 6.2.1

**The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc**

**Response:**

Mohendra Kumar Dey College, Amraghat is a provincialized college under Govt. of Assam and affiliated to Assam University, Silchar. The Governing Body (GB), headed by President is the highest decision making body and play major role in guiding and planning the various strategies in relation to management of the college. The Principal being Secretary of the GB executes all functioning as per decision and approval of the GB Teaching staff avail the state government's welfare schemes like NPS, GIS scheme, post Retirement Benefit scheme like Gratuity, Leave Encashment Pensions etc, and Employees are given lien for a particular period to pursue research work, or work in other post higher than the existing one. Staff also avail the maternity leave, childcare leave, Duty leave to attend seminar, Workshop, Refresher course, Orientation course, performing University work. Non-teaching staffs also avail the welfare schemes as mention above thus provided by the state government and the institution itself. The college has a number of welfare schemes for students such as 'Students Aid Fund'. The objectives of this fund are to render Financial assistance to poor and needy students for purchase of books and reading materials, payment of examination fees etc. A large number of scholarships are given to the deserving students by the central and state govt.

**6.2.2**

**Implementation of e-governance in areas of operation**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** C. Any 2 of the above

### **6.3 Faculty Empowerment Strategies**

**6.3.1**

**The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff**

**Response:**

Faculty members are regularly motivated and also being awarded for most number of publications in a year. Salaries of non-teaching staff working in non-sanctioned posts are usually hiked on the basis of their satisfactory performances. Significant contributions of the stakeholders for institutional growth or providing innovative ideas for quality assurance are always being encouraged and applauded. Pivotal role in fund mobilization of any member are being always recognized by the institution.

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)

**6.3.3**

**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

**Response:** 1.25

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

Internal audit of financial accounts are done by practicing Chartered Accountant appointed by the Governing Body of the college. The internal audit report of the College is placed before the Governing Body of the College periodically, normally at the end of each financial year for approval. Each financial year audits are completed through CA and the same has been approved by the Governing body of the College. Since the post of the Principle is not regularized, the senior most Asstt. prof. Mr. Sandipan Das is the D.D.O of the college authorised by the state Government. Annual budgets are prepared in accordance with the annual plan and based on previous year's financial statements. Strict adherence to the budgetary provisions and priorities of expenses are taken care of while sanctioning fund. Financial grants and aids received from external sources are utilized as per the standard financial norms and guidelines. Audited utilization reports are furnished to the granting agencies within the stipulated time.

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

The vision of the institution is to impart, promote and spread holistic education among the students to make them self-reliant and responsible members of the community. With this vision before us, the IQAC has focused on academic growth and research activities amid the pandemic situation. These programmes have tried to inculcate the progressive learning and boost up teachers so that they impart quality learning to the students. Even during the period of pandemic and ensuing lockdown, students were imparted online classes and tutorials in Zoom, Google Meeting for keeping them engaged with the learning.



**6.5.2****Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

**Response:** D. Any 1 of the above

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years**

**Response:**

An educational institution plays a great role for the development of society and also for the development of nation. A society attains better development in all aspects when both male and female members of the society get equal opportunity in education, health, employment, decision making, politics etc. Keeping this view Mohendra Kumar Dey College has initiated different seminars on Gender Equality, workshops on Women Empowerment, awareness programmes, Self defence course for girls students, NCC for both girls and boys student, NSS for both girls and boys students etc. In the workshop on Women Empowerment many scholars and resource persons have discussed different ways and aspects of Women Empowerment and the importance of the empowerment of women for the development of nation. In the self defense course, girls students are trained how they can defend themselves if they ever face any physical harassment or tease. Apart from these, the Institute has initiated different awareness programme on Domestic Violence, Child Marriage and Abortion of Female Infanticide. The institution has also formed an Internal Complains Committee as per Supreme Court's order for preventing sexual harassment of girls student and female employees.

#### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** D.1 of the above

#### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** D. Any 1 of the above

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The staff and students belong to diverse socio-cultural, religious, and linguistic background and there has not been a single incident of intolerance in the college. The College firmly believes in equality among students and staff belonging to various cultural and religious backgrounds. The College celebrates events like International Mother Language Day, Saraswati Puja, Milad Mehfil, Sarad utshov, Birthday of Tikendrajit, Yuva Divas with the participation of all its stakeholders. The College also celebrates events like the Netaji Jayanti, Republic Day, Independence Day, birthday of great Indian personalities like Sardar Vallabhbhai Patel and Sarvepalli Radhakrishnan among others. The College always organises various programme in order to provide an inclusive environment in the College. Promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities has been the motto of the College. Various programme organized by the Departments and Cells aim at maintaining harmony in the College. Annual Social festival celebrated every year is an event in which every stakeholder has an opportunity to participate and they are encouraged to participate in various sports and cultural activities. This provides the students with the opportunity to mix up with each other, beyond their batch mates, and to have cultural exchanges.

## 7.2 Best Practices

#### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

The staff and students belong to diverse socio-cultural, religious, and linguistic background and there has not been a single incident of intolerance in the college. The College firmly believes in equality among students and staff belonging to various cultural and religious backgrounds. The College celebrates events like International Mother Language Day, Saraswati Puja, Milad Mehfil, Saradutshov, Birthday of Tikendrajit, Yuva Divas with the participation of all its stakeholders. The College also celebrates events like the Netaji Jayanti, Republic Day, Independence Day, birthday of great Indian personalities like Sardar Vallabhbhai Patel and Sarvepalli Radhakrishnan among others. The College always organises various programme in order to provide an inclusive environment in the College. Promoting tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic, and other diversities has been the motto of the College. Various programme organized by the Departments and Cells aim at maintaining harmony in the College. Annual Social festival celebrated every year is an event in which every stakeholder has an opportunity to participate and they are encouraged to participate in various sports and

cultural activities. This provides the students with the opportunity to mix up with each other, beyond their batch mates, and to have cultural exchanges.

1. **Title of the Practice:** Educating the children for promoting Communal harmony in the locality through fun learning

2. Objectives of the Practice: The sole idea behind holding a summer camp for the growing children was to reduce the disparities between the native Manipuri speaking community and the other community of the Amraghat area. There is a growing trend of increasing distances between these communities. To destruct this, the concept of holding a summer camp evolved as an aid, as the moral construction of a child's mentality begins at home. And a child is more vulnerable to such conflicts and difference, which if exists, creates a long-lasting impact on the minds of the children. As an attempt to prevent the children from being the victims of such a mentality, the Summer Camp primarily focused on the interaction of children from both communities on a single platform.

3. The Context: To promote national integration and harmony, the college as an extension service came out to serve the locality with a system of fun learning for the young school going children, in the form of summer camp during their summer holidays. As school children are unaware about camps so they are guided by the teachers in giving them best good days during their holiday. The college as an intellectual institution have the potential to boost the children imbibing togetherness, friendship, tolerance and unity. Fostering the spirit of oneness and upgrading the intellectual and spiritual thoughts among the young minds keeping in view to maintain the attitude in years to come in grooming up the nearby locality of the college who are not exposed to urban life.

4. Practice: a) Exercises on Physical and mental fitness. b) Story telling, recitation, drawing, folk dance and music. c) Sharing of tiffins and eating together. d) To develop leadership quality among the young minds and feeling the sense of responsibility though different themes and activities.

5. Evidence of success: a) The children actively participated in the programme and appreciated a lot to the college. b) The guardians showed keen interest for their wards to expose themselves in an environment other than school and effective use of their holiday. c) The children could show their various hidden talents other than academic activities. 6. Problem encountered: a) Parents not ready to send while inviting to the camp. b) Arranging the various resource persons such as art teacher, PT teacher. Etc.

## **Best Practice: 2**

Title of the practice: Innovations in teaching-Learning process.

2. Goal: To bring qualitative improvement in the academic life of the college and ensure continuous assessment of activities, review, redesign and introduce innovative tools and techniques required thereof to ensure further improvement.

3. Context: The purpose of education is not just making a student literate but to add rational thinking knowledge ability and self sufficiency in a student and the concept of innovation is quite established in this regard by adopting new and innovative approaches Brings creativity and excellence in any institution for bringing in educational change in the current set up Mohendra Kumar Dey College introduced some strategies for development which have created a positive impact on the functioning of the college. The

college follows many innovative and ideal practices that aim at the holistic development of students as well as promote quality and excellence in all areas of its activity. In accomplishing the task of making the institution 'a Centre of excellence in the field of higher education'.

4. The practice: Extra- curricular activities like sports, NCC, Extension activity, field trips etc. To develop total personality, the college has certain limitations in both academic and administrative activities as it is affiliated to Assam University and follows the guidelines in the academic matters, and is bound to run within the administrative frame work of Assam government. In spite of all these restrictions and having limited resources, the college is steadily progressing and maintaining certain innovative practices for its all round development. Physical faculties for learning: Classroom with adequate ventilation, lighting and other infrastructural facilities are manage by the members of the institution.

5. Evidence of success: The college evaluated to students continuously through internal test to improve the academic performances and it is seen that all the development processes brings about qualitative improvement in academic performances of the students. Their participation in college activities seminars, workshops, publication of papers etc. shows an interesting height and overwhelming response. They are able to express their literally and artistic ability.

6. Problems encountered and resources required: Resources in terms of finance are continuously required for introduction of technological innovations and to bring about infrastructural development of the college

.Resources in terms of manpower and technical persons to handle the sophisticated technologies, ICT applications and modern tools are also required for adoption of innovative teaching learning methods.

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Mohendra Kumar Dey College, Amraghat is a rural college and so the college caters to the students who are residing in the rural areas in and around the locality of the college. As the students mostly come from vernacular medium they find difficulty in pursuing the degree courses in English medium. In spite of it the teachers and administration have come up with the efforts to make the students enlighten themselves with the academic outlook and as such the students are able to take admission in University for their higher studies. this is a matter of proud for students who come from a poor background could come forward for attaining higher studies in enhancing their career. It can be mentioned that meritorious students of the locality are eventually admitted in urban colleges but the students admitted in the college are mostly below average students, so students who passed out from this college and able to secure seats in university as well as students who could secure jobs are really appreciable.



## 5. CONCLUSION

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### **Additional Information :**

1. The staff of the college performs election duty, external duties in gunotsav.
2. A spacious auditorium for organizing cultural programme and for indoor stadium.
3. Huge out door field is inside the campus where students play cricket, football and other outdoor games.

### **Concluding Remarks :**

In keeping with the mission and vision statement, the college is pledged to imparting quality education for the upliftment of the rural youth and rendering yeoman's service for the development of the society through various extension activities. Starting from the time of admission, the college provides a congenial atmosphere to the students for moral, emotional and intellectual development.

Discretionary powers are vested upon the Governing Body which is also the prime decision-making body. The Principal is the administrative head of the institution. He is closely assisted by the senior teachers with the responsibility of monitoring the classes. The head of the department ensure smooth running of classes. The Students Union Body is responsible for maintaining the conduct of the students in the college. The various cells and committees discharge their responsibilities as entrusted. Administration is decentralized at every level so as to involve everyone in the overall functioning of the college.

There is an Admission Committee formed yearly, to look after the admission process right from preparation of merit list to students' counseling. Admissions are allowed mostly on merit only.

The IQAC comprises of stakeholders from different department with the objective to ensure continuous improvement in the overall operations of the institution.

The various mechanism adopted by the college for its overall functioning are aimed at promoting knowledge through quality, education, thereby, fortifying a new generation and shaping them as valuable human resource and posterity.